



*City of Arts & Innovation*

# Board of Library Trustees

**TO: BOARD OF LIBRARY TRUSTEES** **DATE: MARCH 11, 2024**  
**FROM: RIVERSIDE PUBLIC LIBRARY** **WARDS: ALL**  
**SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS**

## **ISSUE:**

Receive a summary of security/incident reports from December 2023 and January 2024.

## **RECOMMENDATION:**

That the Board of Library Trustees receive and file the summary of security/incident reports from December 2023 and January 2024.

## **BACKGROUND:**

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from December 2023 and January 2024.

### **Arlanza and La Sierra**

No incidents reported.

### **Arlington**

12/14/23	Incident report and exclusion notice issued to two individuals for 60 days for using the restroom inappropriately, vandalizing, damaging or abusing library facilities.
1/12/24	Incident report of a currently excluded individual (365 days until 11/14/24) returned to the library. *
1/18/24	Incident report of two individuals sleeping in an encampment next to the trash

enclosure.

1/19/24 Incident report of individual causing a disruption at the laptop kiosk. Exclusion notice issued for 90 days for vandalizing, damaging library materials, equipment or facilities and disturbing others.

1/19/24 Incident report and exclusion notice issued to individual for 60 days for smoking a substance near the entrance.

### **Main**

12/8/23 Incident report and exclusion notice issued to individual for 180 days for going through another customer's personal belongings without permission.

12/10/23 Incident report of individual who got their hand stuck in the elevator door. Medical attention was declined.

12/12/23 Incident report of individual sleeping in the library. A previous exclusion notice was issued for 30 days for sleeping in the library. Exclusion notice issued for another 90 days for sleeping in the library.

12/14/23 Incident report and exclusion notice issued for 365 days to individual for smoking on library property, carrying a knife in the library and harassing or threatening library staff or customer.

12/14/23 Incident report and exclusion notice issued for 30 days to individual for harassing or threatening library staff or customer.

12/15/23 Incident report and exclusion notice issued for 365 days to individual for disturbing others after being warned to stop including loud or unreasonable noise, harassing or threatening library staff or customer.

12/21/23 Incident report and exclusion notice issued to individual for 60 days for harassing or threatening library staff or customer.

12/26/23 Incident report and exclusion notice issued to individual for 365 days for disturbing others after being warned to stop including loud or unreasonable noise, harassing or threatening library staff or customer.

12/26/23 Incident report and exclusion notice issued to individual for 180 days for disturbing others after being warned to stop including loud or unreasonable noise and harassing or threatening library staff or customer.

12/26/23 Incident report and exclusion notice issued to individual for 365 days for harassing and threatening library staff or customers and disturbing others.

1/2/24 Incident report and exclusion notice issued to individual for 180 days for vandalizing, damaging, or abusing library materials, using restrooms inappropriately.

1/2/24 Incident report and exclusion notice issued to individual for 180 days for

vandalizing restroom, using restroom inappropriately, and smoking in the elevator.

- 1/5/24 Incident report and exclusion notice issued to individual for 90 days for public intoxication, threatening staff and harassing customers.
- 1/12/24 Incident report and exclusion notice issued to individual for 30 days for emptying trash container and harassing or threatening library staff or customer.
- 1/12/24 Incident report and exclusion notice issued to individual for 30 days for disturbing others and harassing or threatening library staff or customer.
- 1/18/24 Incident report and exclusion notice issued to individual for 365 days for carrying a knife, refusing to leave the property, threatening and harassing staff. \*
- 1/21/24 Incident report of trespassing from current excluded individual on 1/18/24. \*
- 1/23/24 Incident report of trespassing from current excluded individual on 1/18/24. \*
- 1/28/24 Incident report of stolen vehicle from the parking lot. \*

### **Marcy**

- 12/28/23 Incident report and exclusion notice issued to two individuals for 30 days for disturbing others after being warned to stop including loud or unreasonable noise.
- 1/2/24 Incident report and exclusion notice issued to individual for 90 days for vandalizing facilities with a box cutter. \*
- 1/7/24 Incident report and exclusion notice issued to individual for 30 days for sitting on the floor with drug paraphernalia laid out on the floor.
- 1/21/24 Incident report and exclusion notice issued to two individuals for 30 days for causing a disruption, leaving items unattended, smoking, lewd and dissolute conduct, public intoxication.

### **Orange Terrace**

- 12/8/23 Incident report and exclusion notice issued for 30 days to individual for vandalizing, damaging or abusing library materials, equipment or facilities, running, and horseplay knocking over a chair.
- 1/12/24 Incident report and exclusion notice issued to two individuals for 30 days for disturbing others and using restrooms inappropriately.
- 1/31/24 Incident report and exclusion notice issued to individual for 30 days, for running, horseplay after warning.

### **Spc. Jesus S. Duran Eastside**

- 12/19/23 Incident report and exclusion notice issued to individual for 30 days for disturbing others after being warned to stop including loud or unreasonable noise.
- 1/7/24 Incident report and exclusion notice issued to individual for 30 days for causing a disturbance.
- 1/14/24 Incident report and exclusion notice issued to individual for 30 days for causing a disturbance and having personal items spread out on a table.
- 1/26/24 Incident report and exclusion notice issued to individual for 30 days for disturbing others and harassing or threatening library staff or customers.

### **SSgt Salvador J. Lara Casa Blanca**

- 1/26/24 Incident reported to 311 for graffiti around the dumpster enclosure.

*\*Indicates police interaction.*

### **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 *Community Well-Being*: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library's financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
5. **Sustainability & Resiliency** – The Library, City Attorney's Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

### **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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Attachment: RMC Section 9.75 – Rules of Library Conduct