

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE,  
3 CALIFORNIA, DESIGNATING THE REPORTING REQUIREMENTS FOR  
4 THE DOWNTOWN BUSINESS IMPROVEMENT DISTRICT.

5 WHEREAS, the Downtown Parking and Business Improvement Area (the “Area”) was  
6 established by Ordinance No. 5303 on June 25, 1985, to engage in or provide for: (a) parking  
7 improvements; (b) beautification; (c) promotion of public events; (d) furnishing of music to  
8 public places in the area; and (e) general promotion of business activities, all of which provide  
9 specific benefits directly to the businesses within the Area at a cost which does not exceed the  
10 reasonable cost in conferring the benefit; and

11 WHEREAS, the Riverside Downtown Partnership (“RDP”) was appointed as the  
12 advisory board for the District; and

13 WHEREAS, under the Streets and Highways Code, the City must hold a public hearing  
14 each year for which assessments are to be levied and collected; and

15 WHEREAS, at the annual public hearing, the District is required to report specific  
16 criteria in their annual report before the City Council can approve the assessments and services  
17 proposed by the RDP; and

18 WHEREAS, during the annual levy process for Fiscal Year 2023-2024, the City Council  
19 determined that in order to enhance transparency within the District, additional detailed  
20 information should be required from the RDP; and

21 WHEREAS, City Council directed Finance staff to prepare a guide of proposed detailed  
22 reporting requirements for all business improvement districts moving forward; and

23 WHEREAS, as a result, City Council requested Finance staff to present the proposal to  
24 the Economic Development, Placemaking and Branding/Marketing Committee (“Committee”)  
25 for review and approval; and

26 WHEREAS, Finance staff compiled a list of topics which were discussed with City  
27 Council during the Fiscal Year 2023-2024 annual levy process and recommended the additional  
28 added criteria be included as part of the new standardized reporting requirements for all business

1 improvement districts going forward; and

2 WHEREAS, on January 18, 2024, the Committee approved Finance staff’s recommended  
3 reporting requirements; and

4 WHEREAS, if the reporting requirements are adopted by the City Council, this guidance  
5 will be communicated to each of the advisory boards of the City’s business improvement  
6 districts, with an effective date for all reporting for Fiscal Year 2024-2025.

7 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside as  
8 follows:

9 Section 1. The recitals set forth above are incorporated herein by reference.

10 Section 2. The reporting requirements for the Downtown Business Improvement District,  
11 attached hereto as Exhibit “A” and incorporated herein by reference, are hereby adopted.

12 Section 3. The reporting requirements shall be effective for Fiscal Year 2024-2025.

13 ADOPTED by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2024.

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\_\_\_\_\_  
PATRICIA LOCK DAWSON  
Mayor of the City of Riverside

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18 Attest:

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21 DONESIA GAUSE  
22 City Clerk of the City of Riverside

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I, Donesia Gause, City Clerk of the City of Riverside, California, hereby certify that the foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City at its meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2024, by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Riverside, California, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
DONESIA GAUSE  
City Clerk of the City of Riverside