



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: MARCH 11, 2024**

FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**

SUBJECT: FORMAL ACCEPTANCE OF GIFT FUND DONATIONS OF \$1,000 OR MORE

ISSUE:

Accept and recommend that the City Council approve gift fund donations from December 2023 through January 10, 2024, in the amount of \$11,500.

RECOMMENDATION:

That the Board of Library Trustees receive and file the gift fund donation report.

BACKGROUND:

The Library receives monetary donations from various groups, individuals and foundations. These funds are used by the library to supplement regular funding from the City. Pursuant to the City Charter Section 808(f) the Board of Library Trustees has the power and duty to accept money donated to the City for Library purposes, subject to the approval of the City Council.

| Month | Source | Amount |
|----------|--|-------------|
| December | The Riverside Public Library Foundation for Riverside Reads 2024 | \$3,000.00 |
| January | Friends of the Library 2 nd Quarter Donation (\$7,500.00) and Book Store Signage (\$1,000.00) | \$8,500.00 |
| Total | | \$11,500.00 |

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.1 - Strengthen Riverside's portfolio of arts, culture, recreation, senior and lifelong learning programs and amenities through expanded community partnerships, shared use opportunities and fund development.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – Through the involvement of the Board of Library Trustees per City Charter Section 808 (f) decisions and actions associated with gifts to the library promote community trust in financial decisions.
2. **Equity** - This item aligns with equity by having the potential to facilitate equitable distribution of services to every member of the community depending on the amount of gift funds received.
3. **Fiscal Responsibility** - Through City Charter Section 808 (f), the Board of Library Trustees shall have the power and duty to accept money, personal property or real estate donated to the City for library purposes, subject to the approval of the City Council.
4. **Innovation** - This item aligns with Innovation in future partnership with the Community Foundation, Friends of the Library, Riverside Public Library Foundation and other donors.
5. **Sustainability & Resiliency** - This assists the Library with Sustainability & Resiliency by potentially providing fund development opportunity.

FISCAL IMPACT:

The fiscal impact associated with the acceptance of gift fund donations is an increase to the Library donation account in the amount of \$11,500.00 to be expended in the near future on Library resource items.

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| Prepared by: | Angela Henson, Senior Management Analyst |
| Approved by: | Erin Christmas, Library Director |