

EXHIBIT “A”

Reporting Requirements:

1. Existing board policies and board members.
2. Mission statement
3. Strategic goals of the BID
4. Community Engagement Plan
 - a. Specific and tangible benefits the BID is providing to businesses.
 - b. Description of how the advisory board determined the benefits are needed and related outcomes have been achieved.
 - c. Clarify how BID staff and activities respond to emerging needs and how those needs are identified.
 - d. Clarify how progress is tracked over time.
5. Any proposed changes in the boundaries or assessment amounts within the district.
6. If a website is in place for the BID, provide a link to the website and a description of the resources, financials, and other information that is available to the public through the site.
7. The method and basis of levying the assessments in sufficient detail to allow each business owner to estimate the amount of assessment to be levied against his or her business.
8. An estimate of the cost of providing the improvements and activities for that fiscal year.
9. The improvements and activities to be provided for that fiscal year.
10. The amount of any surplus or deficit revenues to be carried over from a previous fiscal year.
11. The amount of any contributions to be made from sources other than the levied assessments.
12. List of sponsors in prior fiscal year and expected sponsors in upcoming fiscal year.
13. Detailed line-item budget for the prior fiscal year and upcoming fiscal year.