

RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: APRIL 10, 2023

SUBJECT: REQUEST FOR PROPOSAL 2229 - SERVICES AGREEMENT FOR RIVERSIDE TRANSMISSION RELIABILITY PROJECT MATERIAL YARD SURVEILLANCE SERVICES WITH BAY ALARM COMPANY, OWNED BY BALCO HOLDINGS, OF CONCORD, CALIFORNIA FOR A TWO-YEAR TERM WITH THREE OPTIONAL ONE-YEAR EXTENSIONS FOR A FIVE-YEAR AMOUNT OF \$188,074, PLUS 20% CHANGE ORDER AUTHORITY IN THE AMOUNT OF \$37,615 FOR A TOTAL AMOUNT OF \$225,689; AND WORK ORDER NO. 2313132 FOR A TOTAL CAPITAL EXPENDITURE OF \$236,000

ISSUES:

Consider approval of a Services Agreement from Request for Proposal No. 2229 for the Riverside Transmission Reliability Project Material Yard Surveillance Services with Bay Alarm Company, owned by Balco Holdings, of Concord, California, in the amount of \$188,074; and approve Work Order No. 2313132 for the total capital expenditure of \$236,000 for the purpose of tracking costs related to Riverside Transmission Reliability Project Material Yard Surveillance services as part of Work Order No. 642975.

RECOMMENDATIONS:

That the Board of Public Utilities:

1. Approve a Services Agreement from Request for Proposal 2229 for Riverside Transmission Reliability Project material yard surveillance services with Bay Alarm Company, owned by Balco Holdings, of Concord, California, for a two-year term with three optional one-year extensions, in a five-year amount of \$188,074, and authorize 20% change order authority in the amount of \$37,615, for a total amount of \$225,689;
2. Authorize the City Manager, or designee, to execute the Services Agreement, including the three optional one-year extensions and making minor and non-substantive changes; and
3. Approve Work Order No. 2313132 for the total capital expenditure of \$236,000 for the purpose of tracking costs related to Riverside Transmission Reliability Project material yard surveillance services as part of Work Order No. 642975.

BACKGROUND:

The Riverside Transmission Reliability Project (RTRP) is a joint project with Southern California Edison (SCE) to provide Riverside a second connection to the state electric transmission grid to address the capacity and reliability needs of the City. As part of RTRP, improvements are being made to RPU's sub-transmission 69 kilovolt (kV) system within the City to increase capacity between key substations.

Due to the magnitude and complexity of the sub-transmission line work, a material yard is needed to house the materials needed for the sub-transmission line construction. The Material Yard that houses all materials pertinent to RTRP 69kV lines is located at 8200 Arlington Avenue in Riverside (a Rockwell Collins (previously UTC) property). The property at this location is currently leased by RPU through a lease agreement with a sunset of April 2024. However, staff are currently coordinating and discussing an extension as necessary past 2024.



Material Yard to support RTRP 69kV sub-transmission lines work

DISCUSSION:

There have been several thefts and break-ins at the RTRP Material Yard. As a result, surveillance cameras are needed to mitigate, deter, and report criminal activities within the RTRP Material Yard.



Typical Surveillance Cameras (for RTRP Material Yard)

The services will include installing, maintaining, repairing, and monitoring live security cameras and required wireless or cellular network connections with video monitoring and playback capability for events that cause movement in the yard. The awarded company will enter into a services agreement with the City for a two-year term with the option to extend the agreement for up to three additional one-year periods. The option to extend gives RPU the flexibility to continue surveillance services uninterrupted should any part of the work be delayed.

This proposal award relates to the City's internal sub-transmission system improvements only.

On March 8, 2022, Request for Proposal (RFP) No. 2140 seeking subject services was posted on the City's Online Bid System with a due date of March 31, 2022. Due to the number of thefts that happened in the yard during the proposal period, staff determined the need to revise scope to include the ability for the awarded company to directly engage intruders via audio. As a result of this revision, all proposals received during the proposal period were rejected.

RFP No. 2229 was subsequently posted on the City's Online Bid System on September 1, 2022, with a closing date of October 6, 2022. Five proposals were received on October 6, 2022, and one was deemed non-responsive (Montano Security). Staff evaluated the responsive proposals based on price, quality and methodology, experience, and qualification of firm, and deemed Bay Alarm Company/Balco Holdings to be the most qualified proposer.

The result of proposals received are summarized in the table below.

Vendors	City Location	Proposal Amount	Evaluation	Score*
Bay Alarm Company/Balco Holdings	Concord, CA	\$188,074.00	1	778.34
Best Alarm Company	Moreno Valley, CA	\$339,200.00	2	730.73
Triton Global Services, Inc	Ontario, CA	\$583,381.52	3	676.17
ECAM Secure	Long Beach, CA	\$774,700.00	4	589.97
Montano Security	Los Angeles, CA	\$1,077,744.00	Non-Responsive	-

- **Score based on weighted score:*
 - *Fees and Cost – 35%*
 - *Quality & Methodology – 35%*
 - *Experience – 20%*
 - *Qualification of Firm – 10%*
- *Amounts shown are for five years (two years plus three additional years)*
- *Service cost breakdown for Bay Alarm Company/Balco Holdings is as follows:*
 - *\$29,074 – Installation of cameras, lights, and other security equipment*
 - *\$63,600 – 24 months surveillance camera/security system monitoring services (\$2,650 per month)*
 - *\$95,400 – (Optional) 36 months surveillance camera/security system monitoring services (\$2,650 per month, up to 36 months)*

The breakdown for the total capital expenditure is as follows:

Project and Fiscal Breakdown		
Work Type	Performed By:	Amount (\$)
Project Coordination	RPU Energy Delivery Engineering	\$10,311
Material Yard Surveillance Services	Bay Alarm Company/Balco Holdings	\$188,074
Agreement Contingency - 20%		\$37,615
Work Order Total:		\$236,000

Anticipated Start Date:	June 2023
Anticipated Duration:	60 Months

20% agreement contingency is requested in the event additional cameras are needed, and if a lease extension cannot be secured with Rockwell Collins, contingency covers cost to relocate surveillance system to new material yard.

The Purchasing Manager concurs that the recommended actions are in compliance with Purchasing Resolution No. 23914.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority 6 - Infrastructure, Mobility and Connectivity** and **Goal 6.2** – Maintain, protect, and improve assets and infrastructure within the City’s built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – This project is part of overall Riverside Transmission Reliability Project that underwent a significant public outreach campaign, which included numerous public meetings and extensive collaboration with the key stakeholders to receive public input and build community trust. This award builds trust between RPU and Rockwell Collins in order to secure property portion leased to RPU.
2. **Equity** – RPU endeavors to provide safe and reliable electric service to all its customers. Since RPU’s electric system is an interconnected network, investments made to individual parts of the system improve the reliability of the overall system, thereby providing an equitable benefit to all customers. This award will help mitigate theft issues to RTRP sub-transmission line materials.
3. **Fiscal Responsibility** – Effective proposal strategies were used to ensure RPU received the best quality and price for the surveillance camera monitoring services.
4. **Innovation** – A collaborative and innovative approach will be used to maintain and manage facilities in such a way to minimize potential disruptions to RPU resources in order to maintain customer satisfaction.
5. **Sustainability & Resiliency** – RPU is committed to meeting the needs of the present without compromising the needs of the future and ensuring the City’s capacity to persevere, adapt and grow during good and difficult times alike.

FISCAL IMPACT:

The total fiscal impact is \$236,000. Sufficient funds are available in Public Utilities Electrical Capital Account No. 6130000-470685 (RTRP non-reimbursable).

Prepared by: Daniel Honeyfield, Utilities Assistant General Manager/Energy Delivery
 Approved by: Todd M. Corbin, Utilities General Manager

Approved by: Rafael Guzman, Assistant City Manager

Approved as to form: Phaedra A. Norton, City Attorney

Certifies availability

of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer

Attachments:

1. Award Recommendation
2. Services Agreement
3. Presentation