



*City of Arts & Innovation*

# Board of Library Trustees

**TO: BOARD OF LIBRARY TRUSTEES** **DATE: APRIL 8, 2024**  
**FROM: RIVERSIDE PUBLIC LIBRARY** **WARDS: ALL**  
**SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS**

## **ISSUE:**

Receive a summary of security/incident reports from February 2024.

## **RECOMMENDATION:**

That the Board of Library Trustees receive and file the summary of security/incident reports from February 2024.

## **BACKGROUND:**

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from February 2024.

<b><u>Location/Date</u></b>	<b><u>Description</u></b>
-----------------------------	---------------------------

### **Arlanza**

There were no incidents or exclusions reported.

### **Arlington**

2/2/24	Incident report and exclusion notice issued to individual for 365 days for indecent exposure and lewd act in the library.
--------	---

### **La Sierra**

2/10/24	Incident report and exclusion notices issued for 365 days to individuals for disturbing the peace, fighting, using offensive words in a public place; sleeping and
---------	--

blocking the library entrance to the library building; engaging in activity or behavior that is disruptive, offensive, intimidating, threatening, and unsafe.\*

2/21/24 Incident report of individual who tripped and fell. Ice pack and band aid provided. Declined further medical assistance.

### **Main**

2/1/24 Incident report of previously excluded individual for 365 days was trespassing and drawing graffiti on the building.

2/1/24 Incident and exclusion notice issued to individual for 365 days for tampering and damaging the elevator.\*

2/7/24 Incident report of individual harassing customer or staff.

2/10/24 Incident report of two individuals jumping in the elevator causing the elevator to stop.

2/23/24 Incident report an exclusion notice issued to individual for 365 days for vaping and fighting on the terrace.

2/24/24 Incident report of previously excluded individual for 365 days was trespassing, damaging library property, and using profanity.

2/24/24 Incident report and exclusion notice issued to individual for 30 days for yelling and using profanity and disturbing others.

2/27/24 Incident report of previously excluded individual for 365 days was trespassing.\*

2/27/24 Incident report and exclusion notice issued to individual for 60 days for smoking inside the library.

2/28/24 Incident report of individual drinking alcohol in the library.

2/29/24 Incident report of previously excluded individual for 365 days was trespassing.\*

### **Marcy**

2/1/24 Incident report and exclusion notice issued to individual for 30 days for vandalism, emptying the trash bin inside the library, not wearing shoes, and sleeping in the library.

2/4/24 Incident report and exclusion notice issued to individual for 30 days for disturbing others after being warned to stop including loud or unreasonable noise from using a loud voice while on the phone.

2/24/24 Incident report and exclusion notice issued to individual for 365 days for assaulting a patron in the restroom.\*

### **Orange Terrace**

2/7/24 Incident report and exclusion notices issued to two individuals for 30 days for disturbing others after being warned to stop including loud or unreasonable noise, yelling.

2/9/24 Incident report and exclusion notices issued to two individuals for 30 days for yelling and causing a disturbance, running, eating, and laying on tables.

**Spc. Jesus S. Duran Eastside**

2/3/24 Incident report and exclusion notice issued to individual for 60 days for using restrooms inappropriately, including laundering or bathing, harassing or threatening library staff or customers.

2/18/24 Incident report and exclusion notice issued to individual for 180 days for smoking in the library and for bathing and using the restrooms inappropriately.

2/21/24 Incident report and exclusion notice issued to individual for 30 days for disturbing others after being warned to stop.

2/25/24 Incident report of excluded individual from the Marcy Library for assaulting a patron, trespassing, and refusing to leave.\*

**SSgt Salvador J. Lara Casa Blanca**

2/2/24 Incident reported of graffiti on the dumpster enclosure.

*\*Indicates police interaction.*

**STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library's financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major

violations of the Riverside Municipal Code Section 9.75.

5. **Sustainability & Resiliency** – The Library, City Attorney’s Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Angela Henson, Senior Management Analyst  
Approved by: Erin Christmas, Library Director  
Attachment: RMC Section 9.75 – Rules of Library Conduct